



HSP Site Supplies Credit Account Application Form

Please return this form to accounts@hsp-group.co.uk along with your company letterhead

Company Name			
Full Invoice Address			
Organisation Type	LTD/PLC/Sole/Other	Registration Number	
Vat Number		Year of Incorporation	

Registered Office Address			
Delivery Address If different			

Purchasing Contact		Purchasing Email	
Purchasing Telephone No:		Order Numbers Used	Yes/No

Accounts Contact		Accounts Email	
Accounts Telephone No:		Receive Invoice by Email	

Amount of Credit Required		Anticipated Monthly Spend	
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Bank Name			
Bank Address			
Bank Sort Code		Bank Account Number	

Trade Reference 1 Name		Trade Reference 2 Name	
Trade Reference 1 Address		Trade Reference 2 Address	
Trade Reference 1 Contact		Trade Reference 2 Contact	
Trade Reference 1 Telephone		Trade Reference 2 Telephone	

Signed		Print Name	
Position *		Date	

***This form must be signed by a director or authorised person of the company making this application**

Agreement: I/We wish to open a monthly credit account & submit the above for consideration. In the event of monthly credit being granted I/We understand that:

Payment Terms

- All Payment shall be made by the end of the month following that in which goods or services were provided
- Credit Facilities will be withdrawn if the account remains unpaid beyond due date, or if the amount exceeds the agreed credit amount
- I/We accept the attached terms and conditions
- We will make a search with a Credit Reference Agency, which will keep a record of that search and will share that information with us and other businesses. In some instances we may also make a search on the personal credit file of principal directors. We may also pass or share your information with carefully selected third parties for the purposes of account opening, credit vetting and account management. Should it become necessary to review an account then again, a credit reference may be sought and a record kept. We will monitor and record information relating to your trade performance and such records will be available to Credit Reference Agencies who will share that information with other businesses when assessing applications for credit and fraud prevention. For the purposes of credit referencing we may also share information with other businesses. By submitting information on this form, you confirm that you have the consent of all relevant individuals to the processing of their personal data for the purposes stated, including but not limited to partners, directors and other householders whose details may be obtained as a result of checks against the addresses you provide.
- Under the Data Protection Act you have the right to apply for a copy of the information we hold on you, for which we may charge a small fee.

Internal Use Only

Credit Amount Approved		Terms	
Assigned Account Manager		Account Reference	

Registered In England & Wales No. 07723533

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